

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, SEPTEMBER 23, 2013  
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

**Prayer and Pledge of Allegiance**

**A. Meeting called to order.**

**B. Quorum call.**

**C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of September 16, 2013.

**D. Bid Opening:** Accept, Award and/or Reject the following (State Law requires bids to be opened in an open house meeting of the Board of County Commissioners.)

- 1. BID# - COM-1626** – Provide Website Design Services to redesign and incorporate the County's websites into a Content Management System.
- 2. BID# - COM2-1630** – Purchase and Installation of Electrical in the new 100 X 70 Ft. Building at the District #2 Warehouse.
- 3. BID# - HWY-1631** – Four-Month (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from October 10, 2013 through February 9, 2014.

**E. Old Business:** Discussion, Consideration and/or Action regarding the following:

- 1. BID# - HD-1628** – Janitorial Service Contract for the Cleveland County Health Department located at 250 12<sup>th</sup> Avenue, N.E., Norman, Oklahoma and 424 S. Eastern, Moore, Oklahoma. The bid term will be from October 3, 2013 through October 4, 2014, with an option to renew up to two (2) years on an annual basis

**F. Items of Business: Discussion, Consideration and/or Action regarding the following:**

- 1. Acceptance** of a donation of 100 yards of 3500 delivered concrete from the Citizen Potawatomi Nation ready mix plant to Cleveland County projects in 10 yard increments.

- 2. **Resolution** proposing the adoption of a policy to increase the daily rate of the cost of incarceration for inmates at the Cleveland County Detention Facility from \$45.00 per day to \$48.00 per day.
- 3. **Approval** of Alcoholic Beverage Tax in the amount of \$38,027.97.
- 4. **Renewal of Contract** between the Cleveland County Assessor’s Office and Cox for internet access and computer back-up at a remote location in the amount of \$69.95 per month.

5. **Approval of Sale** to the highest bidder of the following County Owned Property obtained by Cleveland County at the June 2012 Tax Resale:

a.	Shady Tree Estates Lot 54 – 1.82 acres	Michael Cassettari	\$ 600.00
b.	Shady Tree Estates Lot 53 – 1.60 acres	Michael Cassettari	\$ 600.00
c.	Hollow Oak Estates Lot 65 – 1.33 acres	James Bradley	\$1,500.00
d.	Hollow Oak Estates Lot 66 – 1.33 acres	James Bradley	\$1,800.00
e.	Hollow Oak Estates Lot 75 – 2.31 acres	James Bradley	\$3,100.00
f.	Hollow Oak Estates Lot 91 – 1.29 acres	James Bradley	\$ 400.00
g.	Pecan Creek Northeast Lot 134 – 1.26 acres	James Bradley	\$1,500.00
h.	Shady Creek Estates Lot 11 – 1.85 acres	James Bradley	\$1,900.00
i.	Sunset Addition Lot 26 Block 3	Bobby Cleveland	\$2,000.00

6. **Approve the following Cash Fund Appropriations:**

a.	Co. Assessor’s Revolving Fund	\$ 26.00
b.	Bridge Capital Improvement Fund	\$ 42.78
c.	Co. Bridge and Road Improvement Fund	\$ 51,350.13
d.	Co. Commissioners Bldg. Fund	\$ 28.21
e.	Co. Clerk’s Lien Fee Fund	\$ 3,374.85
f.	Co. Clerk’s Preservation Fee Fund	\$ 33,209.56
g.	County Health Fund	\$ 8,589.69
h.	Court Clerk Revolving Fund	\$ 10,779.91
i.	DA Incarceration Costs Fund	\$ 611.74
j.	Drug Court Revolving Fund Adult	\$ 856.00
k.	Co. Fair Board Fund	\$ 23,034.80
l.	Highway Unrestricted Fund	\$ 683,669.00
m.	S.T.O.P. Violence Against Women Grant Fund	\$ 2,706.00
n.	Sales Tax Fund	\$ 700,896.62
o.	Sheriff Courthouse Security Service Fee Fund	\$ 3,805.43
p.	Co. Justice Center Fund	\$ 156,114.94
q.	Co. Sheriff Donation Fund	\$ 1,500.00
r.	Co. Sheriff Federal Share Revenue	\$ 3.49
s.	Co. Sheriff Justice Assistance Grant	\$ 2,000.00
t.	Co Sheriff Revolving Fund	\$ 39,784.06
u.	Co. Sheriff Service Fee Fund	\$ 59,854.66
v.	Co. Sheriff Jail Fund	\$ 7,806.55
w.	Co. Treasurer’s Certification Fee Fund	\$ 5,435.00

**7. Approval of the following Blanket Purchase Orders** submitted for the following Departments:

**District #1:**

14-1789 T2A	Direct Discount Tire	\$	6,000.00
14-1854 T2A	Palace Auto Supply	\$	3,500.00
14-1877 T2A	Dept. of Central Service	\$	1,700.00

**District #3:**

14-1808 T2A	American Water Works	\$	2,000.00
14-1824 T2A	James Supplies & Rental	\$	500.00

**Assessor’s Office:**

14-1788 HR2	Copelin’s Office Center	\$	6,000.00
-------------	-------------------------	----	----------

**Building Maint:**

14-1855 SM2	Warren Products Inc.	\$	500.00
14-1856 SM2	Champion Supply Co.	\$	500.00
14-1857 SM2	United Refrigeration	\$	1,000.00

**County Clerk:**

14-1813 F2	Copelin’s Office Center	\$	6,955.00
------------	-------------------------	----	----------

**Fair Board:**

14-1858 SF1A	Express Services Inc.	\$	5,084.00
14-1859 FF2	Copelin’s Office Center	\$	1,000.00

**Health Dept:**

14-1770 MD1C	Katherine Morgan	\$	100.00
14-1786 MD2	Lowe’s Company	\$	1,000.00

**Sheriff’s Dept:**

14-1771 B2A	Okla. Dept. of Public Safety	\$	1,050.00
14-1772 CCJC2	Darrell W. Cobb	\$	340.00
14-1853 B2A	UniFirst	\$	130.00
14-1880 CCJC2	US Fleet Tracking	\$	800.00
14-1881 CCJC1C	Benjamin Kevin Hill	\$	2,500.00
14-1882 B2A	O’Reilly Automotive	\$	500.00
14-1883 B2A	77 Auto & Collision Repair	\$	1,000.00
14-1884 CFBRE2-300	Pitney Bowes Inc.	\$	300.00

**8. Approval of the Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

**FY 13/14**

**General:**

14-0001-H2	14-0020-B2A	14-0039-B2A	14-0040-B2A
14-0075-CCJC2	14-0091-CCJC2	14-0947-B2A	

**Highway:**

14-0148-T2A                      14-0152-T2A                      14-0180-T2A                      14-0209-T2A

**9. Review, Audit, and Approve Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

**FY 13/14**

a.	General Fund	\$	876,286.77
b.	Highway Fund	\$	122,646.01
c.	Health Fund	\$	17,513.78
d.	Sheriff Service Fee Fund	\$	7,255.33
e.	Sheriff Commissary Fund	\$	4,648.96
f.	Sheriff Revolving Fund	\$	4,279.30
g.	County Clerk Lien Fee Fund	\$	972.68
h.	County Clerk Preservation Fund	\$	36,349.04
i.	Fair Board Fund	\$	4,865.59

**FY 12/13**

a.	General Fund	\$	252,865.37
----	--------------	----	------------

**G. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**H. Commissioner’s Discussions regarding County Business:**

1. Road Districts
2. General County issues or business

**I. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

**J. Adjourn.**

Date & Time Posted: \_\_\_\_\_ County Clerk: \_\_\_\_\_